

Teign Scullers Committee meeting 15/03/23 : MINUTES

1. Apologies. Lucy, Carole, Mark, Marjorie, Alex

2. Attending. Zane, Wendy, Rachel P, Robbie

3. Minutes of last meeting approved, no matters arising.

4. Feedback on running the introduction to sculling course.

It's going really well and all attendees seem very happy with what we are providing. With regard to the cost it was suggested that we could offer a couple of subsidised places for those on low incomes or who can't afford it. To ensure we remain a non elitist club.

5. Induction program.

Can Rachel Cook, or whoever has it, send Marjorie a list of the course attendees with their contact details.

It was felt that we would be better sending out PDF's for new members to read and digitally sign and return the relevant part.

MR: Not clear what 'digitally sign' means here: as a pdf it's not editable.

I'm happy to accept emailed photos (can be done with your phone) of the ticked and signed paper 'Induction Safety Checklist', as well as any returned by hand or by post, which is why I suggested we distribute these: I suspect not everyone has a printer.

Could we also have a box on the members list, much like the capsized test box, denoting that members have done the induction guide.

MR: We already have a **date** field for this. I fill this in when ppl have returned the form.

If we need to print this for members Mark L has offered in the past to print things for the club so we can check to see if this is still an option.

MR: I'm happy to print out some 'Induction Safety Checklist's. It's just 1 page. The Guide on the other hand is 19 pages.

6. Novice members getting a full year's membership.

None of them have joined so no special treatment needed. Perhaps we can add a line to Mark's standard email reply to prospective members advising them not to join until they have done the course or we have confirmed that they are competent rowers.

MR: there's at least one other RTRC member without sculling experience who has paid but hasn't been able to do the course so can't use her sculling membership. I suggest she should get a refund.

7. Planning for next course.

It was suggested that the next course could finish with the goal of getting the novice rowers to a specific race. And this would dictate the start date of the course. As there are a number of races during the season this is probably not necessary.

We are currently planning for the next course to be late summer/early autumn.

RTRC want the whole club to hold 2-3 open days during the summer. This should be fairly easy for us to 'staff' as we would only need one cox and one competent rower.

MR: and a coastal boat: which is why Coastal Regatta dates should be avoided.

8. More coastal slots.

Ideally we would do as the gigs do and run consecutive outings.

MR: whenever they are run these will need coxing. A pair of outings where one is coxed by a qualified cox and the other coxed by a trial cox (qualified cox sitting in) would be ideal but would need organising.

9. Coxes.

Current list of coastal coxes from Mark E.

Andy D

Donna

Gordon

Lucy

Marjorie

Mark E

Mel

Mike

Morag

Sarah

Wendy

Yvonne

Zane.

It was discussed that the follow people had coastal coxed in the past.

Mark S

Mark K

Rachel P

Sandrine.

Are these people qualified but not on the list?

MR: they are not all qualified. I think we need evidence that they have had sufficient outing experience coxing fours in a range of conditions. Coastal fours handle significantly differently from seines or gigs so not everything carries over.

I have recently mentored Steve and Roger and I'm happy for both to be signed off.

MR: I've had Roger out once. I've not had Steve cox one of our regular outings. I would like to see then go out a few more times. Candidate coxes should log what they have done and lessons learned and present this as evidence. I don't doubt they would make good coxes.

SimonL is another possible candidate, but hasn't done the RTRC coxing course.

It was suggested we offer a cox only membership for a greatly reduced rate. This could be advertised on social media.

As part of the discussion about coxes and some recent incidents it was decided that we need to have an official reporting and logging system in place. This is so that any crew member can report any incident. To give a degree of separation section lead (Zane) or club captain (Wendy) will be the people to report to.

MR: But yes I, and Simon Coe (RTRC Safety Advisor) do need to be informed and I should report any incidents on the British Rowing Incident Recording system. This is already set out in the Water Safety Plan we wrote - however Simon Coe and the RTRC Committee have still not signed off on this: it was supposed to be an Agenda Item for last Tuesday's postponed RTRC Main Committee Meeting but wasn't.

"Accidents that involve third parties or result in injury to club members or damage to club equipment must be recorded as Reportable Incidents, whilst other incidents such as capsizes must be noted as Recordable Incidents, the member involved and the Outing Leader are responsible for giving detail direct to the Sculling Safety Officer within three days as well as posting on the Incident Report Book inside the shed. The Sculling Safety Officer shall keep a record of all incidents and also log them into British Rowing's Incident System (<https://incidentreporting.britishrowing.org/>) along with any resulting actions."

Strictly speaking anyone at the club could report and anyone can interrogate the British Rowing Incident Recording System for all club incidents reported. However best that it comes through me and that we are able to report what steps we are taking to stop any repetition.

I will be reporting the Frostbite incident but I wanted to find out what our actions are going to be before I do so.

COMMITTEE. I don't feel I've worded the above correctly. BEFORE this goes out to the wider membership can someone rewrite this?

10. WEARA AGM

The WEARA AGM is 18th March and neither of our designated reps can attend. Unfortunately none of the meeting attendees were free on that evening so we will not be represented at the meeting.

11. Forthcoming events.

We are sending out the information about the upcoming races and asking for any members who would like to race to contact Wendy. There has been some interest but not enough for full crews.

MR: can we let everyone know who has volunteered – it might help to know where we nearly had enough rowers for a crew. This gets complicated by all the different categories.

Rachel P is working on our regatta, it looks like it will be run from shaldon beach.

12. News letter.

Can we revive the newsletter? Alex and Lou were you going to look at this?

If the committee and members have anything they want published in a newsletter then we can send all the info to Alex and Lou to put together into a newsletter format.

13. Private boat storage fees.

Yes we should keep them at £50.

RTRC recently changed some insurance saving lots of money, I'll check up what the situation is.

14. New kit

As we can see for the minutes from the RTRC meeting some new kit has been ordered but we are not aware of any scullers buying any so can't report back.

MR: perhaps we can ask on the scullers google group. We did have a number of people who have asked about kit in the past.

15. Fund raising

Robbie continues to make progress, currently putting price's together. We had a very productive meeting a couple of weeks back and Ali has offered her expertise.

16. AOB.

Due to my involvement in another club, I'm the treasurer, that meet on a Tuesday I'm finding that I'm unable to attend the RTRC committee meetings. This is made worse by the fact that they cancel them and arrange them at the last minute. If they stuck to the first Tuesday of the month I would be able to make alternative arrangements with my other club and attend. Is there anyone who would like to regular attend in my place? You need to be available at short notice on a Tuesday evening.

MR: I can normally do it: I'm free Tuesday nights.

But we need to be a bit more forceful in asking for a date that most committee members can make (it wasn't just Zane sending apologies).

Next year is the 20th anniversary of the forming of the Teign scullers, we need to start making some plans to celebrate this.

It was suggested that we should also have members emergency contact details on the scullers website that the coaches can access if needed.

MR: Is this contact number for our members (which is already there) or their 'emergency contact person'?

Robbie has asked for backend access (?) to the website so the emergency contact details can be added. He also spoke of some other things that went straight over my head!

MR: There's controlled access to certain information fields that I have e.g to add or remove someone from an outing or to add that they are now a coastal cox or to add clbb documents and minutes.

In addition to that Mark Eastman's can add or remove users.

The backend belongs to Youlie and is in asp and quite fragile.

Any changes to that, or to add users who have additional access must go through Youlie.

Date of next meeting 10th May. Please put it in your calendars.